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New Inn Junior Football Club

FAW Safer Return to Training Protocol

**COVID-19 Risk Assessment**

**Risk Assessment**

Advice and guidance from Government and the Football Association of Wales has required all clubs to conduct a risk assessment for COVID-19.

The risk assessment must be carried out by a competent person in order to identify the hazards and quantify the risks of these hazards exposing people to the virus.

Hazards and risks cannot be eliminated and therefore must be controlled. The control measures must be either physical or procedural and must be communicated to those who will work with, or otherwise come into contact with the hazards.

In undertaking risk assessments, the following approach should be adopted:

* Gather information and advice from the Football Association of Wales
* Gather information from Government and Public Health Wales
* Consider control measures appropriate to the current Government and Public Health advice
* Evaluate residual risk to person(s)

The risk assessments below give both primary and residual risks.

* The primary risk is the risk associated with the identified hazard assuming that the risk associated, remains completely uncontrolled.
* The residual risk is the level of the remaining risk produced when proposed control measures have been applied.

The figures given may be interpreted using the risk assessment matrix below.

All club management committees shall ensure that the risk control measures are fully implemented to achieve these levels.

The columns following the residual risk data indicate where additional controls may be required or where special attention should be given.

For the avoidance of confusion - the columns of the risk rating sections are headed Likelihood, Severity.

* L is for “likelihood” and is given in the first column.
* S is for “severity” and is indicated in the second column.
* R is for ‘Risk Rating” and is indicated in the third column.

**Likelihood x Severity = Risk**

The control measures, indicated within the assessment, are reasonably practicable to control the risks identified based on the protocol.

The findings of the risk assessment shall be communicated to those who may be exposed, or otherwise come into contact with the hazards and risks identified.

Club Managements must ensure that the control measures are implemented and managed.

An ongoing review of the assessment will take place and amended if the guidance from the governing body or Government departments is updated and suggests that the last control measures suggested are no longer sufficient to control risks, or are inappropriate, or if additional hazards are identified. A process of continuous assessment and re-assessment will be undertaken to ensure appropriate risk controls in accordance with all Government and FAI protocols.

**Matrix**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of Assessment:** |  | **Assessed By:** |  |
| **Training Venue:** |  | **Signature:** |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Likelihood** | | | | | | | | | | | | | | | | | |
| **1.** | Extremely Unlikely. | | **2.** | | Possible but Unlikely. | | **3.** | | Conceivable. | **4.** | | Probably will happen at some time. | | **5.** | | Almost certain to happen. | |
| **Severity** | | | | | | | | | | | | | | | | | |
| **1.** | No or minimum illness. | **2.** | | Medical Treatment. | | **3.** | | Medical treatment or isolation. | | | **4.** | | Critical infection or hospitalisation. | | **5.** | | Fatality. |

|  |  |  |
| --- | --- | --- |
| **Score** | **Risk** | **Action** |
| 1 → 6 | **LOW** | Action is not required to lower the risk. Time | Effort | Money is proportionate to the risk. |
| 7 → 15 | **MEDIUM** | Action may be required to control the risk. Immediate short-term measures may be required. |
| 16 → 25 | **HIGH** | Action is required urgently to control the risk. Further resources are almost inevitable. |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Subject** | **Hazard** | **People at Risk** | **What Might Happen** | **Rating**  **L x S = R** | | | **Control Measures & Further Precautions to Reduce Risk** | **New Rating**  **L x S = R** | | | **Comments | Action** |
| Protocol Document Discussed. | Misinterpritation  Failure to understand  Under valuing the importance of the document | Player, Coaches, Parents | Failure to comply with guidance.  Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19. | 3 | 5 | 15 | Clubs will review and implement the Safer Return to Training Protocols and ensure compliance.  Confirmation of understanding will be recorded | 1 | 5 | 5 | COVID-19 Compliance Officer appointed.  All coaches and first aiders and helpers will require the training session.  COVID-19 LEAD contacts identified for each team |
| Implementation of COVID-19 control measures at the training venue. | Failure to share relevant information.  Failure to enforce the control measures in place.  Persons not familiar with protocols. | Players, Coaches. | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | Clubs will review and implement the Safer Return to Training Protocols and ensure compliance. | 1 | 5 | 5 | COVID-19 Compliance Officer appointed. |
| Compliance Officer | Failure to share relevant information.  Failure to enforce the control measures in place.  Persons not familiar with protocols. | Players, Coaches. | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | Review and implementation of Safer training Protocols and ensure compliance. | 1 | 5 | 5 | COVID-19 Compliance Officer appointed.  COVID-19 LEAD contacts identified for each team |
| Changing rooms | Identified as a potential contamination site | Players, Coaches, Parents | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | Access now limited soley to coaches. Only 1 Coach at a time permitted in the building.  The use of showering facilities forbidden.  Changing forbidden  Rooms only allowed to be used as equipment storage. | 1 | 5 | 5 | Set up of decontamination station at changing room enterance. |
| Sanitary Cleaning Products | No running hot water or hand soap in sanitary facilities.  No hand sanitiser available.  Decontamination guidance not followed. | Coaches | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | Boiler to be fully operational at all times.  Signage put in place at facility entrance.  Supply of cleaning supplies to be stocked and monitored by Covid Officer and Team LEADS | 2 | 5 | 10 | COVID-19 Compliance Officer appointed.  Signage erected at entrance.  Cleaning supplies now stocked. |
| Hand Sanitisers  Signage | Decontamination guidance not followed. | Coaches | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | Regular checks of sanitary facilities | hand sanitiser stock.  Signage erected throughout the training venue. | 2 | 5 | 10 | COVID-19 Compliance Officer appointed.  COVID-19 signage erected throughout the training venue. |
| Social distancing guidelines not adhered to on route to and from training area. | Failure to share relevant information.  Failure to enforce the control measures in place.  Persons not familiar with protocols. | Players, Coaches, Parents | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | Communication increased between all teams.  Training facility timetable established  One way route to and from training area set up. | 2 | 5 | 10 | COVID-19 Compliance Officer appointed.  Time table communicated to all Teams.  Drop off and pick up area established and published on all age group contact pages. |
| Attendance Records | Unable to trace participants from sessions. | Players, Coaches, Parents | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | Uniformed attendance register created and given to all age groups.  Attendance to be submitted to Covid-19 Compliance officer after each training session by Age group LEAD. | 1 | 5 | 5 | All teams required to maintain attendance register and email to COVID-19 Compliance officer after each session.  COVID-19 LEAD contacts identified for each team |
| Access Control | Failure to share relevant information.  Failure to enforce the control measures in place.  Persons not familiar with protocols. | Players, Coaches, Parents | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | All Parents, Players and Coaches made aware of Access Points and designated route to pitchside.  No Parents or spectators allowed Pitchside | 1 | 5 | 5 | COVID-19 Compliance Officer appointed.  COVID-19 LEAD contacts identified for each team |
| Drop Off & Collection Points | Failure to share relevant information.  Failure to enforce the control measures in place.  Persons not familiar with protocols. | Players, Coaches, Parents | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | All Parents, Players and Coaches made aware of Access Points and designated route to pitchside. | 1 | 5 | 5 | COVID-19 Compliance Officer appointed.  Drop off and pick up area established and published on all age group contact pages |
| Contamination from shared equipment | Training kit accessible to all age groups | Players, Coaches | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | Each age group allocated individual training kit.  Sharing of equipment between age groups is forbidden.  Attempt must be made to spray down equipment with cleaning supplies provided. | 2 | 5 | 10 | COVID-19 Compliance Officer appointed.  Team Covid-19 LEADS to ensure this is carried out.  Cleaning supplies acquired and stock regularly checked by COVID-19 Compliance officer and LEADS. |
| First Aiders | Possible Breach of social distancing guidelines when treating casualty | Players, Coaches | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | First aiders required to read understand FAW Return to football a first aid perspective, then sign compliance form C1  Face masks, Face shields, Nitrile gloves and alcohol gel provided to each age group for their designated first aider. | 2 | 5 | 10 | COVID-19 Compliance Officer appointed.  Team Covid-19 LEADS to ensure this is carried out  Team first aiders required to sign Form C1 |
| The clubs youngest players | Young children not understanding concept of social distancing | Players, Coaches | Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19 | 5 | 5 | 25 | The club will temporally postpone the commencement of the under 6 age group. | 1 | 1 | 1 | No clearance given for the under 6 age group to resume. |